

IRWM Stakeholder Capacity Building Workshop Scholarship Request Form

DWR is pleased to offer a limited number of scholarships to offset workshop-related travel costs. If you would like to request a travel scholarship to attend the workshop, please complete and submit the form below to Loi.Nguyen@water.ca.gov. DWR will evaluate individual requests for travel scholarship based on identified need, total requests received, and available budget. We will make every effort to meet needs with the limited funding available.

DWR will notify scholarship recipients prior to the workshop. Additional paperwork will be required. We will work with recipients to submit required forms at your workshop location.

Provide a brief needs statement for travel assistance to the workshop:

Select Type of Travel Requested:

Requesting Mileage Reimbursement					
Start Location:		End Location:		Total Number of Miles:	

Requesting Air Travel					
Start Location:		End Location:		Time of Day for Travel:	

Requesting Per Diem Reimbursement					
Breakfast:		Lunch:		Dinner:	

Requesting Lodging Reimbursement	
Lodging Location:	

Travel Guidelines:

- Travel costs will be provided on a reimbursement basis.
- Booking travel accommodations through third party providers is not allowed.
- CalHR Rates Apply: <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>.